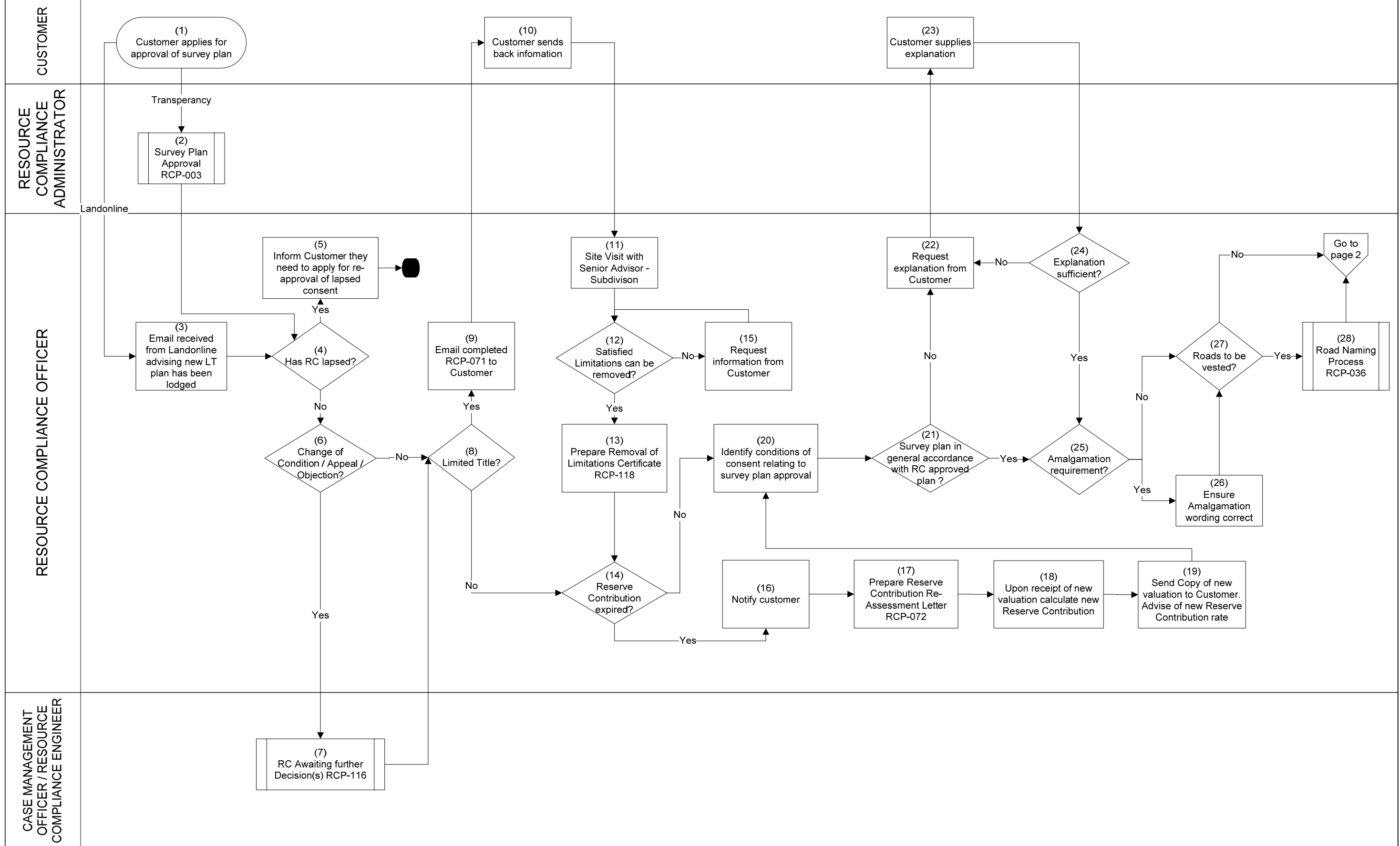


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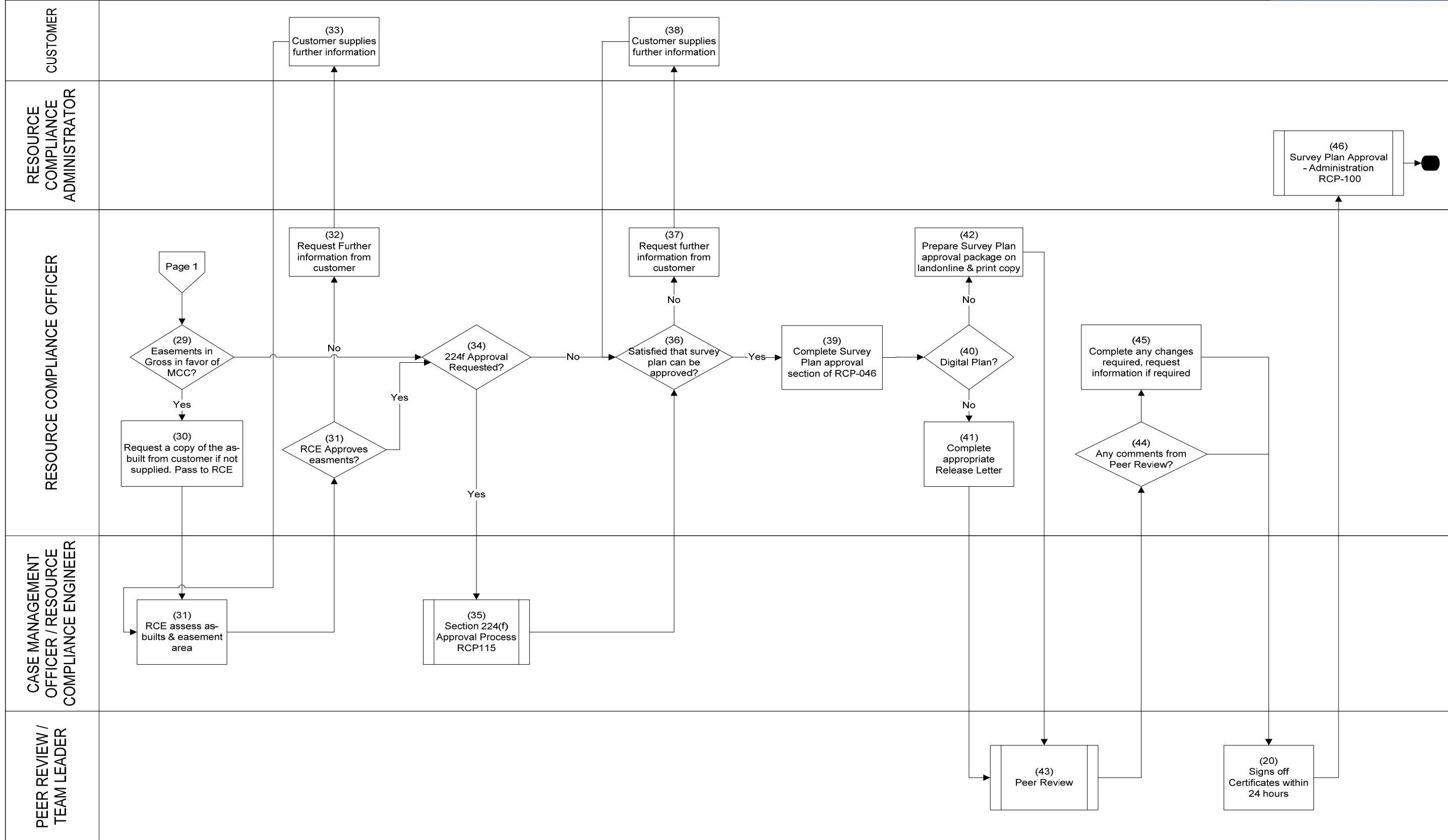
PROCESS NAME / NUMBER: RCP-003 SURVEY PLAN APPROVAL (MAP 1)
PROCESS PURPOSE: TO ENSURE THAT THE SURVEY PLAN IS IN GENERAL ACCORDANCE WITH THE RESOURCE CONSENT ISSUED
RELEASE DATE / ISSUE NUMBER: MARCH 2007, 1
INTERFACING PROCESSES: RCP-003, RCP-036, RCP-100, RCP-115, RCP-116



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PROCESS NAME / NUMBER: RCP-003 SURVEY PLAN APPROVAL (MAP 2)
PROCESS PURPOSE: TO ENSURE THAT THE SURVEY PLAN IS IN GENERAL ACCORDANCE WITH THE RESOURCE CONSENT ISSUED
RELEASE DATE / ISSUE NUMBER: MARCH 2007, 1
INTERFACING PROCESSES: RCP-003, RCP-036, RCP-100, RCP,-115, RCP-116



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PROCESS NAME / NUMBER	RCP-003 Survey Plan Approval	
Owner: Resource Compliance	Release Date: March 2007	Issue Number: 1

SUPPORTING INFORMATION FOR PROCESS FLOW CHART

BOX NUMBER	EXPLANATION
1.	A customer can apply for survey plan approval by posting in a plan or by lodging the plan online via the landonline program.
2.	Refer survey plan administration process
3.	When a survey plan is applied for via landonline, an email is automatically sent to the Resource Compliance Officers email account. Upon receipt of this email, the application is logged in UN04 database and the WIP excel spreadsheet. Details of the application are recorded on the Resource Compliance Check List - RCP-046. Click here to go to RCP-046
4.	Is there a consent condition relating to when the Resource Consent will lapse? If not, the consent has a life of 5 years from the date of issue. (Note: if there is an advise note relating to when the Resource Consent will lapse, ignore this. The Environment Court has ruled that unless it is expressed in a Consent Condition, Resource Consents will lapse after 5 years from date of issue)
5.	No further description required
6.	Check on the UN04 database to see if there are any outstanding objections / appeals / change of conditions
8.	Check a current search of the Certificate of Title(s) for any of the Lots being subdivided. For any titles that have the words 'Limited as to Parcels' or Limited as to Title' this implies that the title are not guaranteed by the Government as being accurate
9.	No further description required
10.	No further description required
11.	The Senior Advisor – Subdivisions will assess the information supplied by the customer and whether or not a site visit is required in order to remove the limitation
12.	No further description required
13.	Click here to go to Removal of Limitation Certificate RCP-118
14.	The reserve contribution is valid for 2 years after the issue of the Resource Consent. If the reserve contribution is not paid with this 2 year timeframe, it is to be reassessed by Council.
15.	No further description required
16.	Advise customer that the reserve contribution has expired and that Council organise a reassessment. The costs of this will be on-charged to the customer
17.	No further description required
18.	The reserve contribution is 6% plus GST of the valuation of the new lots being created
19.	No further description required
20.	No further description required
21	Check the Lot sizes, and dimensions. The plan must be in general accordance with that approved by the Resource Consent
22.	No further description required

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23.	No further description required
24.	No further description required
25.	Is there a consent condition relating to amalgamation of Lots?
26.	No further description required
27.	No further description required
29.	No further description required
30.	No further description required
31.	No further description required
32.	No further description required
33.	No further description required
34.	No further description required
35.	224f approval is required for unit title & cross lease subdivisions.
37.	No further description required
38.	No further description required
39	No further description required
40	Click here to go to Resource Compliance Checklist RCP-046
41.	No further description required
42.	No further description required
43.	Click here to go to Resource Compliance index of forms & letters
45	No further description required
46	No further description required
47.	The Team Leader is required to sign off the survey plan with 24 hours of receipt from RCO.

LINKS TO OTHER PROCESSES

BOX NUMBER	DESCRIPTION OF LINKS - HYPERLINK
2.	Click here to go to Survey Plan Approval – Administration RCP-003
7.	Click here to go to RC Awaiting further decision(s) RCP-116
28.	Click here to go to Road Naming Process RCP-036
36.	Click here to go to Section 224(f) Approval Process – RCP-115
44.	External Process
48.	Click here to go to Survey Plan Approval – Administration RCP-100

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PROCESS NAME:	Survey Plan Approval – RCP 003
PURPOSE:	To ensure that survey plans are in general accordance with the approved resource consent plan and that conditions of consent relating to survey plan approval are complied with.
RESPONSIBILITY & AUTHORITY:	<ul style="list-style-type: none">• The Development Compliance & Enforcement Manager has overall responsibility and authority. However the Team Leader, Resource Compliance ensures that the Survey Plan Approval process is adhered to.• Any compliance officer processing survey plan approvals has a responsibility to follow this.

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